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Qty Required	Item	Author	Price (each)
<b>Business &amp; Information Technology</b>			
<b>Introduction To and Certificate Courses in Business &amp; IT - BSB &amp; ICA</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Certificate III In Financial Services (Accounts Clerical) - FNS30304</b>			
<b>Recommended Textbooks:</b>			
1	INTRODUCTORY ACCOUNTING LATEST EDITION	DUNCAN	\$ 89.00
1	USE TECHNOLOGY IN THE WORKPLACE & CREATE SIMPLE SPREADSHEETS		TBA
1	MYOB - VERSION 18	FLANDERS & GOURLAY	\$ 99.95
1	BUSINESS MATHEMATICS 2ND EDITION	DICKMAN	\$ 59.95
<b>Stationery:</b>			
1	LEVER ARCH FOLDER CARDBOARD		\$ 3.00
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	RULER PLASTIC 30CM		\$ 0.50
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	PENCIL 2B		\$ 0.55
1	ERASER MULTIPLUS		\$ 0.55
1	CALCULATOR CASIO FX82AU PLUS SCIENTIFIC		\$ 26.50
1	USB FLASH DRIVE 1GB		\$ 12.95
<b>Certificate III In Customer Contact (Skills Set) - BSB30207</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

<b>Business Studies 2 - BST2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Computing 2 - ITC2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Community Services</b>			
<b>Certificate II In Community Services Work - CHC2</b>			
<b>Recommended Textbooks:</b>			
1	COMMUNICATION SKILLS HANDBOOK 2ND REVISED ED	SUMMERS	\$ 33.95
<b>Stationery:</b>			
1	DIVIDERS A4 1-12 TAB		\$ 2.95
2	BINDER A4 25MM 4 D RING		\$ 4.95
1	DISPLAY BOOK A4 40 POCKET		\$ 4.95
2	SHEET PROTECTORS A4 20 PACK		\$ 1.80
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	USB FLASH DRIVE 1GB		\$ 12.95
1	CLIPBOARD ASSORTED		TBA
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50
<b>Certificate II In Community Services Work (Children's Services Stream) - CHC2</b>			
<b>Recommended Textbooks:</b>			
1	CHILD DEVELOPMENT: AN ILLUSTRATED GUIDE DVD 2007	MEGGITT	\$ 63.95
<b>Stationery:</b>			
1	DIVIDERS A4 1-12 TAB		\$ 2.95
2	BINDER A4 25MM 4 D RING		\$ 4.95
1	DISPLAY BOOK A4 40 POCKET		\$ 4.95
2	SHEET PROTECTORS A4 20 PACK		\$ 1.80
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	USB FLASH DRIVE 1GB		\$ 12.95
1	CLIPBOARD ASSORTED		TBA
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50

Certificate III In Community Services Work - CHC308			
<b>Recommended Textbooks:</b>			
1	COMMUNICATION SKILLS HANDBOOK 2ND REVISED ED	SUMMERS	\$ 33.95
<b>Stationery:</b>			
1	BINDER A4 25MM 2 D RING		\$ 3.95
1	SHEET PROTECTORS 20 PACK		\$ 1.80
1	DIVIDERS A4 10 TAB BRIGHT		\$ 1.75
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	USB FLASH DRIVE 1GB		\$ 12.95
1	CLIPBOARD ASSORTED		TBA
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50
<b>Certificate III In Children's Services - CHC304</b>			
<b>Recommended Textbooks:</b>			
1	DEVELOPMENT, OBSERVATION & PLANNING WORKBOOK	GREEK	\$ 29.95
1	THE BIG PICTURE - PEARSON (IBSN 9781442514270)	KEARNES	TBA
<b>Other Subject Levies:</b>			
1	Polo-top \$35 (Subject Levy Payable to Polytechnic)		
<b>Stationery:</b>			
1	BINDER A4 25MM 2 D RING		\$ 3.95
1	SHEET PROTECTORS 20 PACK		\$ 1.80
1	DIVIDERS A4 10 TAB BRIGHT		\$ 1.75
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	USB FLASH DRIVE 2GB		\$ 14.95
1	CLIPBOARD ASSORTED		TBA
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50
<b>Diploma of Children's Services</b>			
<b>Recommended Textbooks:</b>			
1	BIRTH TO BIG SCHOOL	KEARNES	\$ 57.95
<b>Other Subject Levies:</b>			
1	Polo-top \$35 (Subject Levy Payable to Polytechnic)		
<b>Stationery:</b>			
1	BINDER A4 25MM 2 D RING		\$ 3.95
1	SHEET PROTECTORS 20 PACK		\$ 1.80
1	DIVIDERS A4 10 TAB BRIGHT		\$ 1.75
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$ 4.75
1	PAD A4 RULED 100 LEAF		\$ 1.75
1	USB FLASH DRIVE 2GB		\$ 14.95
1	CLIPBOARD ASSORTED		TBA
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50

<b>Family &amp; Society Today 2 - BHF2</b>				
<b>Recommended</b>	To Be Advised			
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Textbooks For This Subject			
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available			
	Please Refer To Your Subject Teacher When Class Starts In 2010			
1	BINDER A4 25MM 2 D RING		\$	3.95
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$	4.75
<b>Introduction To Sociology &amp; Psychology 2 - BHI2</b>				
<b>Recommended</b>	To Be Advised			
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Textbooks For This Subject			
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available			
	Please Refer To Your Subject Teacher When Class Starts In 2010			
1	BINDER A4 25MM 2 D RING		\$	3.95
1	LOOSE LEAF REFILL A4 LINED 200 PACK		\$	4.75
<b>Creative Arts</b>				
<b>Certificate II/III In Visual Arts &amp; Contemporary Crafts - CUV2/3</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
1	QUILL VISUAL ART DIARY A4		\$	4.50
1	SCISSORS 17CM		\$	2.50
1	GLUE STICK 20 GM STAEDTLER		\$	2.25
<b>Introduction To &amp; Certificate Courses In Music, Sound &amp; Theatre - VTMUS/VTPRO/CUS/CUE</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$	0.55
1	PENCIL HB STAEDTLER		\$	0.55
1	EXERCISE BOOK A4 128 PAGE		\$	1.25
1	OR PAD A4 RULED 100 LEAF		\$	1.75
1	MUSIC BOOK A4 48 PAGE		\$	1.75
	<b>Students Will Also Need The Following Throughout The Year:</b>			
	BLANK CD'S (POSSIBLY)			
	INSTRUMENT CONSUMABLES (EG. GUITAR PICKS, REEDS, DRUM STICKS ETC)			
	LARGE STORAGE DEVICE - FLASH DRIVE USB KEY OR USB HARD DRIVE			

Introduction To & Certificate Courses in Applied Fashion Design & Technology - VTFAS/LMT2/LMT3			
<b>Recommended Textbooks:</b>			
1	FASHION DESIGN MANUAL 2ND REVISED ED		\$ 85.00
<b>Other Subject Levies:</b>			
Fabrics & Haberdashery - Cost \$25 for Introduction (Subject Levy payable to Polytechnic)			
Fabrics & Haberdashery - Cost \$50 for Cert II/III (Subject Levy payable to Polytechnic)			
Fabrics & Haberdashery - Cost \$100 for Cert III (4 days pw course) (Subject Levy payable to Polytechnic)			
<b>Stationery:</b>			
1	FLASH DRIVE USB 2GB		\$ 14.95
1	MECHANICAL PENCIL 763 GRAPHITE .5MM		\$ 1.95
1	PEN BLUE MEDIUM STAEDTLER		\$ 0.55
1	ERASER MULTIPLUS		\$ 0.55
1	GLUE STICK 20GM STAEDTLER		\$ 2.25
1	CORRECTION TAPE		\$ 2.85
1	FRENCH CURVE SET OF 3		\$ 9.95
1	DISPLAY FOLDER A3		\$ 8.50
2	ARCH LEVER BINDER A4 ASSORTED COLOURS		\$ 3.50
1	DIVIDERS A4 10 TAB BRIGHT		\$ 1.75
1	SHEET PROTECTORS 10 PACK		\$ 1.00
<b>Introduction To Interactive Media - VTMED1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Certificate II In Creative Industries (Media) - CUF20107</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Introduction To Screen &amp; Media - VTSCR1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Introduction To Design - VTDES1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Certificate II In Printing &amp; Graphic Arts - ICP20105</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

<b>Visual Arts &amp; Media 2 (Photography) - ART2/9</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	QUILL A4 VISUAL ART DIARY		\$ 4.50
1	SCISSORS 17CM		\$ 2.50
1	LENS CLOTH		TBA
1	NEGATIVE SHEET SINGLE		TBA
1	GLUE STICK 20GM STAEDTLER		\$ 1.25
1	DISPLAY FOLDER A4 20 POCKET		\$ 1.25
<b>Visual Arts &amp; Media 2 (Painting &amp; Drawing) - ART2/8</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students MAY Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Arts Applied 2 - ARP2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students MAY Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Audio Design 2 - AUD2</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	DISPLAY FOLDER A4 20 POCKET		\$ 1.25
1	BINDER A4 25MM 4 D RING		\$ 4.95
1	PAD 7 HOLE PUNCHED RULED 100 LEAF		\$ 2.70
1	FLASH DRIVE 2GB		\$ 14.95
<b>Design &amp; Production (Textiles) 2 &amp; Workshop Techniques (Textiles) 1 - DAP2/WTE1</b>			
<b>Recommended Textbooks:</b>			
1	FASHION DESIGN MANUAL 2ND REVISED ED	STECKER	\$ 85.00
<b>Other Subject Levies:</b>			
Fabrics & Haberdashery - Cost \$25 (Subject Levy payable to Polytechnic) Design & Production (Textiles) 2 only			
<b>Stationery:</b>			
1	FLASH DRIVE USB 2GB		\$ 14.95
1	MECHANICAL PENCIL 763 GRAPHITE .5MM STAEDTLER		\$ 1.95
1	PEN BLUE MEDIUM STAEDTLER		\$ 0.55
1	ERASER MULTIPLUS		\$ 0.55
1	GLUE STICK 20GM STAEDTLER		\$ 2.25
1	CORRECTION TAPE		\$ 2.85
1	FRENCH CURVE SET OF 3		\$ 9.95
1	DISPLAY FOLDER A3		\$ 8.50
2	ARCH LEVER BINDER ASSORTED COLOURS		\$ 3.50
1	DIVIDERS A4 10 TAB BRIGHT		\$ 1.75
1	SHEET PROTECTORS 10 PACK		\$ 1.00

<b>Studies In Music 2 / Contemporary Music 2 - MSS2/MSC2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
1	PEN FINE STAEDTLER BLUE, BLACK & RED		\$	0.55
1	EXERCISE BOOK A4 128 PAGE		\$	1.25
1	OR PAD A4 RULED 100 LEAF		\$	1.75
1	MUSIC BOOK A4 48 PAGE		\$	1.75
<b>Students Will Also Need The Following Throughout The Year:</b>				
BLANK CD'S (POSSIBLY)				
INSTRUMENT CONSUMABLES (EG. GUITAR PICKS, REEDS, DRUM STICKS ETC)				
LARGE STORAGE DEVICE (USB FLASH KEY OR USB HARD DRIVE)				
<b>Dance 2 - DNC2</b>				
<b>Recommended</b>	To Be Advised			
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject			
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available			
	Please Refer To Your Subject Teacher When Class Starts In 2010			
<b>Media Production 2 - MED2</b>				
<b>Recommended</b>	To Be Advised			
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject			
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available			
	Please Refer To Your Subject Teacher When Class Starts In 2010			
<b>Studies In Drama 2 - SDS2</b>				
<b>Recommended</b>	To Be Advised			
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject			
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available			
	Please Refer To Your Subject Teacher When Class Starts In 2010			
<b>Foundation Programs &amp; Tertiary Preparation</b>				
<b>English &amp; Maths Combined 2 - EMP2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
2	DOCUMENT WALLET		\$	0.60
2	EXERCISE BOOK A4 128 PAGE		\$	1.25
2	DISPLAY BOOK A4 20 POCKET		\$	1.25
1	LOOSE LEAF REFILLS A4 LINED 50 PACK		\$	1.50
1	PAD A4 RULED 100 LEAF		\$	1.75
1	CALCULATOR SHARP EL240S		\$	14.50
1	RULER PLASTIC 30CM		\$	0.50
2	PEN BLACK FINE STAEDTLER		\$	0.55
1	PEN RED FINE STAEDTLER		\$	0.55
1	PENCIL HB STAEDTLER		\$	0.55

English & Maths for Living - EMP1			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
Maths & Me 1 - MTE1			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
English Applied 2 - ENA2			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	DOCUMENT WALLET		\$ 0.60
1	EXERCISE BOOK A4 128 PAGE		\$ 1.25
2	DISPLAY BOOK A4 20 POCKET		\$ 1.25
1	LOOSE LEAF REFILLS A4 LINED 50 PACK		\$ 1.50
1	PAD A4 RULED 100 LEAF		\$ 1.75
1	RULER PLASTIC 30CM		\$ 0.50
2	PEN BLACK FINE STAEDTLER		\$ 0.55
1	PEN RED FINE STAEDTLER		\$ 0.55
1	PENCIL HB STAEDTLER		\$ 0.55
English Communications 3 - ENC3			
<b>Recommended Textbooks:</b>			
1	CURIOUS INCIDENT OF THE DOG IN THE NIGHT TIME	HADDON	\$ 24.95
1	CONTEMPORARY INDIGENOUS PLAYS		\$ 33.95
<b>Stationery:</b>			
1	DOCUMENT WALLET		\$ 0.60
2	DISPLAY BOOK A4 20 POCKET		\$ 1.25
1	LOOSE LEAF REFILLS A4 LINED 50 PACK		\$ 1.50
1	PAD A4 RULED 100 LEAF		\$ 1.75
1	RULER PLASTIC 30CM		\$ 0.50
2	PEN BLACK FINE STAEDTLER		\$ 0.55
1	PEN RED FINE STAEDTLER		\$ 0.55
1	PENCIL HB STAEDTLER		\$ 0.55
Everyday Maths - MTE1			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

<b>Mathematics Methods Foundation 2 - MTM2</b>				
<b>Recommended Textbooks:</b>				
1	MATHS QUEST 11 MATHEMATICAL METHODS CAS 2E TI-NSPIRE ED		\$	69.95
<b>Stationery:</b>				
1	PAD A4 RULED 100 LEAF		\$	1.75
1	PEN BLUE FINE STAEDTLER		\$	0.55
1	CALCULATOR GRAPHICS TI-NSPIRE CAS TEXAS INSTRUMENT		\$	225.00
<b>Workplace Maths 2 - MTW2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
2	DOCUMENT WALLET		\$	0.60
2	EXERCISE BOOK A4 8MM 128 PAGE		\$	1.25
2	DISPLAY BOOK A4 20 POCKET		\$	1.25
1	LOOSE LEAF REFILLS LINED A4 50 PACK		\$	1.50
1	PAD A4 RULED 100 LEAF		\$	1.75
1	CALCULATOR SHARP EL240S		\$	14.50
1	RULER PLASTIC 30CM		\$	0.50
2	PEN BLACK FINE STAEDTLER		\$	0.55
1	PEN RED FINE STAEDTLER		\$	0.55
1	PENCIL HB STAEDTLER		\$	0.55
<b>Maths Applied Foundation 2 - MTA2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Stationery:</b>				
1	BINDER 25MM A4 2 D RING		\$	3.95
1	LOOSE REFILL REINFORCED GRAPH A4 2MM 50 PACK		\$	2.75
1	PAD A4 RULED 100 LEAF		\$	1.75
2	PEN BLACK FINE STAEDTLER		\$	0.55
1	PEN RED FINE STAEDTLER		\$	0.55
1	PENCIL HB STAEDTLER		\$	0.55
1	RULER PLASTIC 30CM		\$	0.55
1	CALCULATOR CASIO FX82AU SCIENTIFIC OR		\$	26.50
	GRAPHICS CALCULATOR TI-84 PLUS TEXAS INSTRUMENTS			Orders Taken On Sales Day

<b>Maths Applied 3 - MTA3</b>			
<b>Recommended Textbooks:</b>			
1	APPLIED GEOMETRY FOR MATHS APPLIED STUDENTS		\$ 8.95
1	CALCULUS FOR MATHS APPLIED STUDENTS		\$ 8.95
1	DATA ANALYSIS FOR MATHS APPLIED STUDENTS		\$ 8.95
1	FINANCE FOR MATHS APPLIED STUDENTS		\$ 8.95
1	MATHEMATICAL MODELS FOR MATHS APPLIED STUDENTS		\$ 8.95
<b>Stationery:</b>			
1	BINDER A4 25MM 2 D RING		\$ 3.95
1	LOOSE REFILL REINFORCED GRAPH A4 50 PACK		\$ 2.75
1	PAD A4 RULED 100 LEAF		\$ 1.75
	GRAPHICS CALCULATOR TI-84 PLUS TEXAS INSTRUMENTS	Orders Taken On Sales Day	
1	RULER PLASTIC 30CM		\$ 0.55
2	PEN BLACK FINE STAEDTLER		\$ 0.55
1	PEN RED FINE STAEDTLER		\$ 0.55
1	PENCIL HB STAEDTLER		\$ 0.55
<b>Life Skills &amp; Transition Course</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
	<b>NOTE:</b>		
	Students Will Require Safety Gear (Boots And Glasses) When Working in The Workshops		
<b>Foundation Tasters - VTTAS1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Community Services Learning 1/2 - CSL1/2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Certificate I In Preparation For Work &amp; Study - 91346N</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>English As A Second Language 1/2 - ESL1/2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

<b>Essential Skills Literacy 2 - LIT2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Computing 1 - ITC1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Essential Skills (ICT) - ITC2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>A Foundation (Level 1) Literacy Program 1 - LIT1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Essential Skills Numeracy 2 - MTN2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Workshop Techniques 1 - WTE1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Personal Wellbeing 1 - PER1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Personal Pathways Planning 2 - PPP2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

<b>Managing Projects 2 - PRJ2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Students Directed Inquiry 2 - SDI2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Health &amp; Wellbeing</b>			
<b>Introduction To Adventure Tourism Skillset - VTECO1</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Other Subject Levies:</b>			
	Subject Levy \$150 (Payable to Polytechnic)		
<b>Stationery:</b>			
4	DISPLAY BOOK A4 20 POCKET		\$ 1.25
2	DISPLAY BOOK PLASTIC REFILLS 10 PACK		\$ 0.70
2	PAD A4 RULED 100 LEAF		\$ 1.75
1	PEN BLACK FINE STAEDTLER		\$ 0.55
1	PENCIL HB STAEDTLER		\$ 0.55
1	BINDER A4 25MM 4 D RING		\$ 4.95
<b>Introduction To Fitness Skillset - VTREC1</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Other Subject Levies:</b>			
	Subject Levy \$125 (Payable to Polytechnic)		
<b>Stationery:</b>			
2	DISPLAY BOOK A4 20 POCKET		\$1.25
1	PEN BLACK FINE STAEDTLER		\$0.55
1	EXERCISE BOOK A4 128 PAGE		\$1.25
1	PAD A4 RULED 100 LEAF		\$1.75
<b>Certificate II In Hairdressing - WRH201</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Other Subject Levies:</b>			
	Hairdressing Kit & General Stock - Cost \$170 (Subject Levy Payable to Polytechnic)		
<b>NOTE: Kits Will Not Be Given To Students Until This Fee Has Been Paid</b>			
<b>Stationery:</b>			
1	QUILL A4 VISUAL ART DIARY		\$ 4.50
3	PEN BLUE FINE STAEDTLER		\$ 0.55
3	PEN RED FINE STAEDTLER		\$ 0.55
1	FLASH DRIVE USB DRIVE 1GB		\$ 12.95
3	PENCIL HB STAEDTLER		\$ 0.55
3	PAD LINED 100 LEAF		\$ 1.75

<b>Athlete Development 2 - ATH2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Other Subject Levies:</b>				
	Subject Levy \$50 (Payable to Polytechnic)			
<b>Stationery:</b>				
2	DISPLAY BOOK A4 20 POCKET		\$	1.25
1	PEN BLACK FINE STAEDTLER		\$	0.55
1	EXERCISE BOOK A4 128 PAGE		\$	1.25
1	PAD A4 RULED 100 LEAF		\$	1.75
<b>Outdoor Experiences 1 - OXP1</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Other Subject Levies:</b>				
	Subject Levy \$50 (Payable to Polytechnic)			
<b>Stationery:</b>				
	No Stationery Required			
<b>Outdoor Education Adventure Recreation 2 - OXP2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Other Subject Levies:</b>				
	Subject Levy \$125 (Payable to Polytechnic)			
<b>Stationery:</b>				
2	DISPLAY BOOK A4 20 POCKET		\$	1.25
1	PAD A4 RULED 100 LEAF		\$	1.75
1	PEN BLACK FINE STAEDTLER		\$	0.55
1	PENCIL HB STAEDTLER		\$	0.55
<b>Personal Health &amp; Wellbeing 2 - PER2</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Other Subject Levies:</b>				
	Subject Levy \$50 (Payable to Polytechnic)			
<b>Stationery:</b>				
2	DISPLAY BOOK A4 20 POCKET		\$	1.25
1	PEN BLACK FINE STAEDTLER		\$	0.55
1	EXERCISE BOOK A4 128 PAGE		\$	1.25
<b>Physical Recreation 1 - REC1</b>				
<b>Recommended Textbooks:</b>				
	No Text Required			
<b>Other Subject Levies:</b>				
	Subject Levy \$75 (Payable to Polytechnic)			
<b>Stationery:</b>				
	No Stationery Required			

## Science & Environment

### Introduction To & Certificate II/III In Agriculture - VTAGR1/RTE2/RTE3

#### Recommended Textbooks:

No Text Required

#### Stationery:

1	ARCH LEVER BINDER A4 CARDBOARD		\$ 3.00
1	LOOSE LEAF REFILLS LINED A4 50 PACK		\$ 1.50
1	PEN BLUE FINE STAEDTLER		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.55

Students Will Also Need The Following Personal Protection Equipment:

SAFETY BOOTS

GLOVES - PREFERABLY RIGGERS/LEATHER

### Introduction To & Certificate II/III In Conservation & Land Management - VTCON1/RTD2/RTD3

#### Recommended Textbooks:

No Text Required

#### Stationery:

1	ARCH LEVER BINDER A4 CARDBOARD		\$ 3.00
2	SHEET PROTECTORS PLASTIC 20 PACK		\$ 1.80
1	CARTRIDGE PAPER A4 PACK OF 40		\$ 6.00
1	PEN BLUE FINE STAEDTLER		\$ 0.55
1	PAD LINED A4 RULED 100 LEAF		\$ 1.75

Students Will Also Need The Following Personal Protection Equipment

SAFETY BOOTS

GLOVES - PREFERABLY RIGGERS/LEATHER

### Introduction To & Certificate II/III In Horticulture - VTHOR1/RTF2/RTF3

#### Recommended Textbooks:

No Text Required

#### Stationery:

1	ARCH LEVER BINDER A4 CARDBOARD		\$ 3.00
1	LOOSE LEAF REFILL LINED A4 50 PACK		\$ 1.50
1	PEN BLUE FINE STAEDTLER		\$ 0.55
1	RULER PLASTIC 30CM		\$ 0.50

Students Will Also Need The Following Personal Protection Equipment

SAFETY BOOTS

GLOVES - PREFERABLY RIGGERS/LEATHER

### Biology 3 - BIO3

#### Recommended Textbooks:

1	HEINEMANN QUEENSLAND SCIENCE PROJECT BIOLOGY CONTEXTUAL APPROACH	SPENCELEY	\$ 84.95
1	OXFORD BIOLOGY STUDY DICTIONARY	JACKEL	\$ 35.00

#### Stationery:

1	BINDER A4 25MM 2 D RING ASSORTED		\$ 3.95
1	LOOSE LEAF REFILL LINED 50 PACK		\$ 1.50

Electronics 2 / Advanced Electronics 3 - ELT2/ELT3			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	DISPLAY BOOK A4 20 POCKET		\$ 1.25
1	EXERCISE BOOK 64 PAGE A4 OLYMPIC FAINT RULED		\$ 0.75
1	BATTERY 9V		\$ 6.00
<b>Life Sciences 2 - LSC2</b>			
<b>Recommended Textbooks:</b>			
1	OXFORD BIOLOGY STUDY DICTIONARY	JACKEL	\$ 35.00
<b>Stationery:</b>			
1	BINDER A4 25MM 2 D RING ASSORTED		\$ 3.95
1	LOOSE LEAF REFILL LINED 50 PACK		\$ 1.50
<b>Physical Science 3 - PSC3</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	BINDER A4 25MM 4 D RING ASSORTED		\$ 4.95
1	LOOSE LEAF REFILL A4 LINE 50 PACK		\$ 1.50
1	LOOSE LEAF REFILL A4 2MM GRAPH 50 PACK		\$ 2.75
<b>Science Of The Physical World 2 - SPW2</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	BINDER A4 25MM 4 D RING ASSORTED		\$ 4.95
1	LOOSE LEAF REFILL A4 LINE 50 PACK		\$ 1.50
1	LOOSE LEAF REFILL A4 2MM GRAPH 50 PACK		\$ 2.75
<b>Technology &amp; Trades</b>			
<b>Certificate I In ElectroComm Skills / Certificate II In Electro-Technology Career Start - UEE1/UEE2</b>			
<b>Recommended Textbooks:</b>			
1	AS 3000:2007 ELECTRICAL WIRING RULES		
	SOFT COVER OR		\$ 139.50
	HARD COVER & SPIRAL		\$ 158.25
	NOTE: Text Book Prices Are Subject To Change During The Year		
	NOTE: Students Enrolling in UEE1 Will Also Be Studying Electronics 2 - please Refer to Stationery Requirements For That Course (Under Science & Environment)		
<b>Stationery:</b>			
1	QUILL A4 VISUAL ART DIARY		\$ 4.50
1	SCIENCE EXERCISE BOOK 96 PAGE		\$ 2.40
1	EXERCISE BOOK A4 96 PAGE		\$ 0.95
1	CALCULATOR CASIO FX82AU SCIENTIFIC		\$ 26.50
1	FLASH DRIVE USB 2 GB		\$ 14.95
1	PEN RED MEDIUM STAEDTLER		\$ 0.55
1	PEN BLUE MEDIUM STAEDTLER		\$ 0.55
1	PEN BLACK MEDIUM STAEDTLER		\$ 0.55

1	PEN GREEN MEDIUM STAEDTLER		\$ 0.55
1	PENCIL 6H STAEDTLER		\$ 0.55
1	PENCIL 2B STAEDTLER		\$ 0.55
	<b>NOTE: Safety Boots &amp; Safety Glasses Will Be Required</b>		
<b>Introduction to Multi-Trades (Construction/Metals/Automotive) - VTMTR1</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Other Subject Levies:</b>			
	Safety Boots \$40 (Subject Levy Payable to Polytechnic)		
<b>Stationery:</b>			
1	PEN BLUE MEDIUM STAEDTLER		\$ 0.55
1	PEN RED MEDIUM STAEDTLER		\$ 0.55
1	PAD RULED 7 HOLE PUNCHED 100 LEAF		\$ 2.70
1	RULER WOODEN 30CM		\$ 0.55
1	ERASER MULTI PLUS		\$ 0.55
1	PENCIL HB STAEDTLER		\$ 0.55
1	PENCIL 2B STAEDTLER		\$ 0.55
1	CALCULATOR SCIENTIFIC FX82AU CASIO		\$ 26.50
1	PENCILS COLOURED 12 PACK		\$ 3.00
<b>NOTE: Additional Safety Equipment (Other Subject Levies) Will Be Required Depending On Career Pathway - Certificate I in Automotive (General) a further \$73.50, Certificate II in Construction a further \$63.50, Certificate I in Engineering a further \$83.50</b>			
<b>Automotive Workshop Practices 1 - AWP1</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Design &amp; Production (Metal &amp; Wood) 2 - DAP2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>Tourism &amp; Hospitality</b>			
<b>Certificate II / III In Tourism - SIT20107/SIT30107</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
6	DISPLAY FOLDER A4 20 POCKET		\$ 1.25

<b>Certificate II / III In Hospitality - SIT20207/SIT30707</b>			
<b>Recommended Textbooks:</b>			
1	BARISTA: A GUIDE TO ESPRESSO COFFEE	ADAMS Jill	\$ 25.95
<b>Stationery:</b>			
6	DISPLAY FOLDER A4 20 POCKET		\$ 1.25
<b>Other Subject Levies:</b>			
1	Shirt \$35 (Subject Levy Payable to Polytechnic)		
<b>Certificate I/II In Hospitality (Kitchen Operations) - SIT10207 / SIT20307</b>			
<b>Recommended Textbooks:</b>			
1	FOOD TECHNOLOGY & HOSPITALITY WORKBOOK	PARKES	\$ 8.95
<b>Stationery:</b>			
3	DISPLAY FOLDER A4 20 POCKET		\$ 1.25
<b>Other Subject Levies:</b>			
<b>Clothing: (Only required for new students who do not already have Chef's Uniform)</b>			
	Cost \$83.95 (Subject Levy Payable to Polytechnic) made up as follows:		
1	Chef Pant - "Global Chef" Traditional Check \$31.20		
1	Chef Jacket - "Global Chef" White \$31.80		
1	Flat-top Chefs Hat (Skull Cap) - Black \$5.55		
2	Apron - White 3/4 \$7.70 each		
<b>Food &amp; Cooking Essentials - FCE1</b>			
<b>Recommended Textbooks:</b>			
	No Text Required		
<b>Stationery:</b>			
1	DISPLAY BOOK A4 20 POCKET		\$ 1.25
1	BINDER A4 25MM 2 D RING		\$ 3.95
1	PAD 7 HOLE RULED A4 100 LEAF		\$ 2.70
1	LOOSE LEAF REFILL A4 LINED 50 PACK		\$ 1.50
<b>Tasmanian Investigations 2 - TIV2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		
<b>World &amp; The Environment 2 - WAE2</b>			
<b>Recommended</b>	To Be Advised		
<b>Textbooks:</b>	Students <i>MAY</i> Be Required To Purchase Stationery and Textbooks For This Subject		
<b>Stationery:</b>	At The Date Of Printing Information Was Not Available		
	Please Refer To Your Subject Teacher When Class Starts In 2010		

**NOTE:**

Textbooks listed are the known requirements for subjects at the time of printing.

Textbooks are **recommended** but not **required** purchases; alternatives will be provided.

**Official Stamp and staff signature required below for STAS approvals**

**Official Stamp:**

**Approved by:**

**Date:**

***NB:*** STAS is a Student Assistance Scheme that provides financial assistance for low income families towards the cost of levies and mandatory text/stationery. Eligibility is based on the parent/guardian and their partner's combined taxable income for the 2008/09 financial year or current income if their circumstances have changed since last financial year. This information may be subject to verification with Centrelink. This scheme is also available to students who are classed as "*Independent*" under Centrelink criteria.

Mandatory Text is *loaned* to eligible students under the Student Assistance Scheme (STAS). Students will be required to return text to the K Block Office at the end of the year or sooner if no longer required, otherwise payment in full is required.

# Tasmanian Polytechnic - Hellyer Campus

## Levy Payment Sheet 2010

Student Name:

<b>General Levies:</b>	Full Time Student - at least 600 hours	\$275	\$
	Part Time Student - 150 hours	\$70.05	\$
	Part Time Student - 300 hours	\$140.10	\$
	Part Time Student - 450 hours	\$210.15	\$

<b>Optional:</b>	Locker Hire (Optional)	\$10	\$
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**Other Subject** **COMMUNITY SERVICES**

<b>Levies:</b>	Children's Services - Certificate III & Diploma (Polo-top)	\$35	\$
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*Note: Variations and additions to these charges may apply*

**CREATIVE ARTS**

Introduction to Applied Fashion Design & Technology (Fabrics and haberdashery)	\$25	\$
Certificate II/III in Applied Fashion Design & Tech (Fabrics, haberdashery, art materials, pattern making paper, A3 display folders)	\$50	\$
Certificate III in Applied Fashion Design & Tech (4 days pw) (Fabrics, haberdashery, art materials, pattern making paper, A3 display folders)	\$100	\$
Design & Production (Textiles) 2 (Fabrics and haberdashery)	\$25	\$

**HEALTH & WELLBEING**

Introduction to Adventure Tourism Skillset (Coaching, qualifications, gym visits)	\$150	\$
Introduction to Fitness Skillset (Qualifications, site visits, hire of specialist equipment)	\$125	\$
Certificate II in Hairdressing (General stock usage, Make-up & Brush kits, Apron)	\$170	\$
Athlete Development 2 (Site visits, testing equipment hire)	\$50	\$
Outdoor Experiences 1 (Specialist equipment hire, entry fees)	\$50	\$
Outdoor Education Adventure Recreation 2 (Site visits, entry fees, specialist equipment hire)	\$125	\$
Personal Health & Wellbeing 2 (Off campus site visits, guest speakers)	\$50	\$
Physical Recreation 1 (Rec site visits, equipment hire)	\$75	\$

**TECHNOLOGY & TRADES**

Introduction to Multi Trades (Safety Boots)	\$40	\$
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**TOURISM & HOSPITALITY**

Certificate II/III in Hospitality - Shirt	\$35	\$
Certificate I/II in Hospitality (Kitchen Ops) - Chef's Uniform (applicable for new students who do not already have one)	\$83.95	\$

Other Subject Levies Sub Total: \$

**TOTAL AMOUNT DUE: \$**

**OFFICE USE ONLY**

Date: \_\_\_\_\_  
 Amount Received: \$ \_\_\_\_\_  
 Receipt Number: \_\_\_\_\_  
 Received by: \_\_\_\_\_

Circle Payment Type: Cash Cheque EFTPOS

Comments:

PAYMENT CATEGORY - tick relevant box below

Approved  STAS  Not Applicable   
 Waiting Approval  Paid in Full   
 STAS Number